



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

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Ref: RT46-2014

Ms Jackee Khumalo
Managing Director
Transit Solutions
P.O. Box 66375
Broadway
2020

Dear Madam

RT46-2014: MAINTENANCE AND ADMINISTRATION OF VEHICLES TO THE STATE FOR THE PERIOD 1 APRIL 2014 TO 31 MARCH 2019

Your letter dated 18 January 2019 bears refers.

Please be advised that your request to extend the current contract for a period of 12 months effective 1 April 2019 -31 March 2020 has been approved under the same terms and conditions.

In addition, the request to change the sub-contractor from Standard Bank to ABSA Vehicle Management Solutions (Pty)Ltd is also approved.

In order to ensure a seamless transition between Standard Bank and ABSA Vehicle Management Solutions (Pty)Ltd all Contract Lead out and Finalization processes as contained in the Service Level Schedule, Category B paragraph 13.2, 13.3, 13.4 and 13.5 will apply.

Yours faithfully,

Z Mkhwanazi

ZANELE MKHWANAZI
For CHIEF DIRECTOR: TRANSVERSAL CONTRACTING



DATE: 20/02/2019

Officer or SAPS identified personnel, arrange for a reputable tow-in service to tow the vehicle to an approved merchant, which is closest to the location of the vehicle.

- 12.2. The Contractor must supply a sticker which should only be affixed in consultation with the State, advising that the vehicle must not be towed without its authority and presenting the shared call telephone number of the Contractor, to the windscreen and rear window of each vehicle.
- 12.3. The Contractor must advise the State entity that owns the vehicle by e-mail or facsimile of every vehicle towed-in with details of the approved merchant, the reason for towing service and where the vehicle is physically located. A summary report must be provided to the State of any tow-in services on a daily basis.
- 12.4. The risk of loss or storage charges for authorised tow-ins shall be carried by the contractor.
- 12.5. Records of full process and timelines to be tracked and reported on i.e. call time, pick up, allocated merchants etc.

13. CONTRACT LEAD OUT AND FINALIZATION



- 13.1. The Contractor shall make the following data as generated during the execution of the contract or as received from previous contractors available to the State or any other third party as nominated by the State in the agreed upon format:
 - 13.1.1. All Life to Date data per vehicle
 - 13.1.2. List of all user departments, including contact details
 - 13.1.3. All mandates as signed by the end user departments
 - 13.1.4. List of all merchants, including contact details, location, amounts spent, BBBEE status and industry bodies that they belong to
- 13.2. The Contractor will need to assist the State, in the event of the contract being awarded to another contractor at the end of the contract period. This can include:

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13.3. Providing all information that will assist in the transition between the current contractor and the new contractor including a breakdown of transactions that are currently in the process, but have not been completed as yet, such as vehicles where approvals were not yet granted, but where the vehicle are already at the merchant.

13.4. The transfer of the required BIN's and any interaction that will be necessitated with other third parties to complete such processes.

13.5. As part of the lead out processes, all outstanding bills will need to be submitted to end user departments within a period of 180 days from the date of contract termination.

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