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The National Department of Transport

Mr Mlungisi Maphanga and Mr Andries Schoeman

Copy to: All User Departments to the RT 46 – 2014 Contract, Provinces and National Departments

Private Bag X193

Pretoria

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19 March 2014

Dear Sirs

BID NUMBER RT46/2014: THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF VEHICLE FLEET MANAGEMENT SERVICES TO THE STATE FOR A PERIOD OF FIVE YEARS, 1 APRIL 2014 TO 31 MARCH 2019 (“TENDER”)

The new RT 46 – 2014 contract will be implemented on 1 April 2014 by Transit Solutions in collaboration with Standard Bank Fleet Management. All the participating user departments have received their fuel cards and are geared to commence 1 April 2014. Should you require additional fuel cards or want to change card details, kindly complete one of the appropriate Customer Requisition Forms attached.

The Managed Maintenance Service has also been loaded for participating users. In order to conclude on formalities, we urgently require **ALL** of the State user departments to complete and respond to the following 3 documents, which are required to commence the new contract RT 46 – 2014, namely:

1. Completion of the Engagement Mandate for Managed Maintenance Services
2. Registration of Transit/Standard Bank as a vendor (supplier) on their financial systems
3. Customer Requisition Forms

We record with you that failure to complete and return these forms or the registration of Transit Solutions as a supplier on your records will impair our service to the State.

A proud member of the AFS Group

DIRECTORS: Mkhusele Richman Faku (Chairman), Alma Moses, Anthony Charles Warrener, Trevor Sinkinson (British), Stephen Moule (Australian)

Should you require any clarification or assistance in completing these documents, kindly contact your designated account executive or the **Thato Ramocha on 011 856 3887 (Mobile: 073 516 2556)** or the help line on **0860 106 249**.

You can forward all your response to: gov.rt46@standardbank.co.za if you have not done so yet. In the interest of speed, we attach (1) the Engagement Mandate with instruction on how to complete the same, (2) the details of Standard Bank Fleet Service for the vendor (supplier) registration as well as (3) the Customer Requisition forms.

Kindly note that Standard Bank Fleet Services is the nominated financial institution of Transit Solutions that will be performing the funding, billing and collection functions on behalf of Transit Solutions on the RT 46 – 2014 contract.

We would like to take this opportunity to thank you and the participating State user departments for the courtesy and assistance afforded to us in implementing this critical service in the limited timeframes

Yours sincerely

Vicus Luyt